

# Deputy Guildmaster

## Royal Æthelmearc Guild of Brewers, Vintners, and Meadhers

### Mission Statement

The mission of the Royal Æthelmearc Guild of Brewers, Vintners, and Meadhers (hereafter referred to as “the Guild”) is to promote and practice within the Kingdom of Æthelmearc, Society for Creative Anachronism, Inc., the science of historical brewing defined as the production of potable alcohol through a fermentation process using equipment, processes, and/or ingredients documented to have been in use prior to 1601 A.D.

Please visit [brewers.aethelmearc.org](http://brewers.aethelmearc.org) to learn more.

### Position

As a member of the senior management team, the Deputy Guildmaster is a senior member of the Guild leadership team involved in strategic planning, evaluation, and professional development initiatives, as well as planning for various events and activities sponsored or promoted by the Guild for the advancement of the science of brewing and/or the recognition of members of the Guild for past and current accomplishments.

The Deputy Guildmaster reports to the Guildmaster, or in the absence of the Guildmaster, reports administratively to the Kingdom A&S Officer and functionally to the Royalty.

### Specific responsibilities include:

- Assist the Guildmaster in maintaining a list of active brewers within the kingdom.
- Make themselves available as an information resource to new members of the Guild or potential new members interested in learning the science of brewing.
- Actively promote the science of brewing across the kingdom by maintaining contact with kingdom officers and deputies, royalty, and SCA-level officers and directors to draft, modify, or institute rules and directives enabling brewing and brewing-related activities at events, particularly if the event involves formal A&S activities.
- Participate, as a minimum, in one brewing or brewing-related activity within each region each year (round table, competition, tasting, tavern, class, etc.)
- Assist the Guildmaster in drafting summaries of kingdom-level brewing or brewing-related activities and submit to one or more kingdom publication (social media, Æthelmearc Gazette, Æstel, Kingdom A&S or Guild website, etc.)
- Assist Regional Deputies and Project Officers to organize volunteers for Guild-sponsored activities (such as the Pennsic Æ Royal Bar.)
- Provides oversight of the Brewing Track in Æ Royal at Pennsic.
- In the absence of the Guildmaster, provide a quarterly report on brewing and brewing-related activities across the kingdom to the Kingdom A&S Officer.
- In the absence of the Guildmaster, chair Guild officer meetings.
- Participate in Guild officer meetings and special project committees as necessary.

## **Qualifications**

The Deputy Guildmaster will have the following experience and attributes:

- Have been a member of the Guild for no less than one year.
- Be resident within the kingdom.
- Have held at least one other office within the Guild within the previous five-year period.
- Be familiar with and have access to email, word processing, and spreadsheet software.
- Have communication skills to include the ability to communicate in a clear and concise manner and the ability and desire to respond to correspondence in a timely manner.
- Be comfortable using web-based resources such as kingdom and Guild websites, social media, email, and Google tools.
- Be able to communicate with, organize and work with volunteers from a diverse population towards a common goal.
- Be flexible and a self-starter; able to multitask while also being highly detail oriented.
- Display the personal qualities of integrity, credibility, and a commitment to the mission of the Guild.

There is no requirement that the Deputy Guildmaster be a paid member of the Society, nor is there a requirement that they be an active brewer – although some brewing experience is desirable for the position.